**Sample E Cover Letter**

Subject: GREAT LOGISTICS CANDIDATE FOR YOUR OPEN POSITION

From: J.A. Dorso

[JaneADorso@anymail.com](mailto:JaneADorso@anymail.com)

222 Main St.

Anywhere, Any State 33333

Dear Mr. Keller:

I am interested in applying for the position of Logistics Supervisor you listed in the Hampshire Times on Sunday, July 2. I have acquired experience in logistics through my eight years within the United States Army and through a previous one year internship with National Logistics where I developed a new cataloging system which was adopted by the company and is in use today.

My more detailed cover letter and resume are attached to this email. I believe that you will find me to be a good match for the position.

Sincerely,

J.A. Dorso